

Application for childbirth subsidy

pursuant to Act no. 95/2000, as amended



Each of the parents needs to fill out his or her own form

A parent has not participated in the labour market or has worked in a position of less than 25% of full-time equivalent employment for the six months preceding the birth of the child.

An application for childbirth subsidy must be filed at least 3 weeks prior to the expected delivery date.

**The application for childbirth subsidy shall be sent to:
Vinnuálastofnun - Fæðingarorlofssjóður, Strandgata 1, 530
Hvammstangi**

1. Name		National ID number	
2. Address		Postal code	Municipality
3. Home phone / Mobile phone / Work phone		E-mail address	
4. Name of the other parent		National ID number of the other parent	

5. a) Each of the parents has an **individual right** to receive childbirth subsidy for a total of 90 days (3 months). I intend to take _____ days of leave.

b) The parents have the **joint right** to childbirth subsidy for a total of 90 days. I intend to take _____ days of leave.

c) Multiple births. Number of children: _____. 90 days of joint right to childbirth subsidy are added for each child beyond one child born alive, or for a child who is stillborn after pregnancy of 22 weeks there shall be added.
I apply for an extension of the childbirth leave for a period of _____ days. I intend to use _____ days of the extended leave.

d) **Miscarriage** after 18 weeks of pregnancy. Joint right to childbirth subsidy for a total of 60 days. I intend to take _____ days of leave.

e) Immediately following a **stillbirth** after a pregnancy of 22 weeks an individual right or entitlement of 90 days is created for each parent. I intend to take _____ days of leave.

The total (a+b+c) paid childbirth subsidy for which I apply is _____ days (30 days per month).

6. Applies for parents who apply for childbirth subsidy payments but who are not married, in a registered consensual union, or in a registered partnership.

The parents intend to have joint custody of the child and will submit an agreement, confirmed by the Commissioner of their municipality, to that effect.
The agreement must be submitted before payments will be made to the parent with whom the child does not reside.

The custodial parent consents to the remittance of childbirth leave payments to the non custodial parent
A birth certificate issued by Registers Iceland must be submitted certifying that the applicant is the parent of the child before payments will begin. The undersigned parent, who has custody of the child/children (multiple birth) hereby agrees that the non-custodial parent may visit and interact with the child/children during leave period.

Signature of custodial parent

7. A parent who is entitled to childbirth subsidy can begin receiving it no sooner than in the month in which the child is born. If the actual date of birth does not fall in the same month as the estimated date of delivery, the childbirth leave payments shall begin in the month in which the child is born, or later, if the parent requests it. It is not possible to distribute childbirth subsidy over a greater number of time periods. The right to receive childbirth subsidy is cancelled when the child is 24 months old.

I request that payments commence in _____ (month and year). Paid afterwards at the end of each month during the childbirth leave period.

I request that payments be deposited into the following bank account: Bank no. _____ Type no. _____

Acct. nr. _____

Payments deposited directly to a bank account are accompanied by a summary statement that can be viewed through your online banking system.

8. By my signature, I accept that Vinnumálastofnun may gather all necessary information from the register of withholding taxes, the register of payroll taxes, and the applicant's income tax return when applying the law. I have also been informed that information thus gathered by Vinnumálastofnun will be used to supervise how the law is being implemented. By my signature I also acknowledge that I must inform the Maternity/Paternity Leave Fund of any events that may result in overpayment including any changes that may be made regarding the scheduled taking of the childbirth leave or any change in my income, that may affect my right as a parent to receive payments and/or may result in overpayment from the Maternity/Paternity Leave Fund, see further guidelines for supervision purposes on next page*

For the purpose of reducing conventional postal deliveries you are invited to receive administrative decisions and other letters from the Maternity/Paternity Leave Fund by e-mail to the e-mail address that you provide, cf. item 3 above, substituting the conventional postal delivery services.

I wish to: receive administrative decisions and other letters from the Maternity/Paternity Leave Fund by **e-mail**, cf. item 3.

receive administrative decisions and other letters from the Maternity/Paternity Leave Fund by **conventional post**

Place and date

Applicant's signature*

9. Other information which the **applicant** wishes to submit:

Explanation:

- It is important to apply for the payment of childbirth subsidy for students at least **3 weeks** before the expected delivery date.
- You need to submit a certificate **indicating the expected delivery date** of the child.
- In order to be able to use your **personal tax allowance** you must send **the taxcard** to the Maternity/Paternity Leave Fund at the latest on the 20th day of the month in which the childbirth subsidy was paid.
- **A parent who is engaged in the labour market** but who is not entitled to receive payments from the Maternity/Paternity Leave Fund may be entitled to receive a childbirth subsidy. If a parent wishes to use that right the application must be accompanied by the form entitled "Notification to employer" where the arrangement for the childbirth leave is described. There are no deductions made from the childbirth subsidy for payments into a labour union or a pension fund.
- Normally the parent shall have its **domicile** in Iceland upon the birth of the child, the adoption of the child, or the permanent adoption by foster parent and must have had its domicile in Iceland during the past 12 months prior to that time.
- If a parent has had its domicile in Iceland during at least part of the time in the last month preceding the date of delivery, or the date when a child is brought into a home because of adoption, or for permanent fostering, the periods of residence of the parent in other EEA states shall be taken into account when assessing whether a parent meets the domicile requirements. The parent needs also to have been insured during the same period in that state and the time period that passes from when the

insurance period in that state expired must not exceed one month. A parent shall also submit the mandatory certificates regarding periods of residence and insurance periods in another EEA state as accompanying documents with the application.

Supervision:

According to Article 15 b of the Act on Childbirth and Parental Leave No. 95/2000 (ffl.) Vinnumálastofnun - the Directorate of Labour - shall be in charge of supervising the implementation of the Act and the internal revenue service shall provide the agency with information that is necessary for the supervision of the implementation of the Act provided that the applicant has been informed thereof. A parent confirms this by his or her signature on the application form from the Maternity/Paternity Leave Fund that Vinnumálastofnun - the Directorate of Labour - may obtain any necessary data from the registers of the Directorate of Inland Revenue for the implementation of the Act as this is a prerequisite for the eligibility of a parent to receive payments from the Maternity/Paternity Leave Fund and that data which the agency obtains in this manner will be used to supervise the implementation of the Act.

Paragraph 11 of Article 13 of the CPL Act states that a parent who is engaged in the domestic labour market and who is entitled to childbirth leave payments according to Article 8 but who does not meet the requirements of paragraph 1 is entitled to childbirth subsidy under Article 18, cf. however paragraph 12 of Article 19. Payments from an employer to a parent who is taking childbirth leave, that are higher than the difference in the amount of the childbirth subsidy and the average total pay of the parent shall be deducted from the subsidy. The calculation of the average total pay should be based on the period two months before the month in which the child is born, or the month when the child enters the home upon adoption or because of permanent fostering.

To be filled out by the Maternity/Paternity Leave Fund

According to this application, the following payments will be made:

To applicant beginning on _____ Application processed on _____